



**SUBDIVISION AGREEMENT LANDSCAPE  
CERTIFICATION CHECKLIST**

This “checklist” is to be completed and submitted to the Town of East Gwillimbury Community Programs and Infrastructure at the time of The **Landscape Architects Certification** of the approved landscape works in order to initiate the landscape letter of credit (security) release process and to initiate the municipal two year standard maintenance and warranty period.

**Enter percentage completion amounts only for items that apply.**

**Town of East Gwillimbury File Number:** \_\_\_\_\_

**Project Name/Phase:** \_\_\_\_\_

**Location/Plan Number: Project Name/Phase:** \_\_\_\_\_

I hereby notify the Corporation of the Town of East Gwillimbury that landscape works have been installed and completed in accordance with the approved landscape plans and as per the subdivision agreement requirements.

<b>List of Approved As Built Landscape Plans</b>	
1	11
2	12
3	13
4	14
5	15
6	16
7	17
8	18
9	19
10	20

**The following has been completed (check works included and enter percentage complete amount into box)**

<b>Description</b>		<b>%</b>	<b>Notes</b>
Street Tree Planting			
Buffer Planting			
Open Space Planting			
Open Space Trails/Paths			
Park Construction			
Park Trails/Paths			
Stormwater Pond Landscape Works			
Trail Heads			
Topsoil Placement & Depth			
Sodding and/or Seeding			
Wood Privacy Fencing			
Chain Link Fencing			
Post & Wire Fencing			
Pedestrian Walkways (do not include municipal sidewalk)			
Signs			
Site Furniture			
Stairs/Steps and Railings			
Traffic Circles, Medians, Planting, etc.			
Entry Features/Site Structures Misc., (add description)			

Date of Completion of Works: \_\_\_\_\_

Signature of Landscape Architect: \_\_\_\_\_

Company Name and Address: \_\_\_\_\_

\_\_\_\_\_

Community Parks, Recreation and Culture 19000 Leslie Street, Sharon, ON. L0G 1V0	Phone: 905-478-4282 Fax: 905-478-8545
<b>FOR TOWN USE ONLY</b>	

Staff Name: \_\_\_\_\_

Staff Title: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date Submitted to Finance: \_\_\_\_\_

Approved by: \_\_\_\_\_

(Print Name)